



Date: Tuesday 19th September 2023

Time: 7.30pm

Place: Claxton Village Hall

Councillors are hereby summoned to this Parish Council Meeting of Claxton Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session. The law does not permit members of the public and the press to take part in the debates.

Charlotte Rust, Parish Clerk & RFO

AGENDA

1. Welcome from the Chair.
2. To receive and approve apologies for absence.
3. To receive any declarations of interest from Members & consider requests for dispensation.
Members are invited to declare Disclosable interests and other interests in items on the agenda as required by the Claxton Parish Council Code of Conduct for Members and by the Localism Act 2011.
4. To approve the minutes of the Parish Council meeting held on Tuesday 18th July 2023.
5. Adjournment for Public Participation (15 minutes allowed for). This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions.
6. **Reports from:**
 - 6.1 District Councillor, Cllr Vic Thomson
 - 6.2 County Councillor, Cllr Kay Mason-Billig
 - 6.3 Parish Clerk
 - 6.4 Speed Watch Team, Cllr J Harwood
 - 6.4.1 SAM2 update
7. **Matters arising from July's meeting:**
 - 7.1 To receive an update on the Play Area, fencing and child safety at The Warren.
 - 7.2 County Broadband.
 - 7.3 Grass cutting agreement.
8. **Correspondence:**
 - 8.1 NCC's Climate Strategy.
 - 8.2 EVCP.
 - 8.3 Public Spaces Protection Order – Vehicle Related Anti-social Behaviour.
9. **Policies:**
 - 9.1 **To review the following policies:**
 - 9.1.1. Financial Regulations.
 - 9.1.2. FOI and Publication Scheme.
 - 9.1.3. Health and Safety
 - 9.1.4. Internal Control and Checklist.
10. **Planning:**
 - 10.1 To receive any new planning applications and make comment.
 - 10.2 To receive the results and updates on any outstanding applications.
 - 10.2.1. 2023/1350 - Variation of condition 2 of 2019/0393 - Slight alterations to the overall design of dormers and rear orangery – APPROVED WITH CONDITIONS.

10.2.2. 2023/1563 - Slight alteration to the overall design of dormers and rear orangery previously approved application 2019/0394 – APPROVED WITH CONDITIONS.

11. Highways:

11.1 To receive a report on any highways issues outstanding.

12. Finance:

12.1 Reserves report.

12.2 To receive a Statement of Accounts as at 19th September 2023.

12.3 To note the bank balance.

12.4 To note any receipts.

12.5 To note any grants.

12.6 To approve Clerk's salary increase to SCP13 following satisfactory appraisal held in June.

12.7 To approve Clerk's salary increase back pay from 1st August 2023-30th September 2023.

12.8 To approve Chair signing the Standing Order amendment for Clerk's salary increase.

12.9 To approve payment of invoices and other expenses received since last meeting (see payment schedule).

13. To receive updates from individual Council Members (for information only).

14. To receive any items for inclusion on the next agenda (for information only).

15. To confirm date and time of the next Parish Council Meeting as Tuesday 21st November at 7.30pm in Claxton Village Hall.