Claxton and Carleton Village Hall

Minutes of the Annual General Meeting held at 7.30 pm on Tuesday 11th October 2022

Agenda

|  |  |
| --- | --- |
| **1.** | **Trustees attending and any absences** |
|  | M Balmer, S Carter, J Dix, A Gidlow, J Jackson, A Mussell, P Skipper,  S Wallis-Garcia |
| **2.** | **Others in Attendance** |
|  | D Hamblin |
| **3.** | **Minutes of 2021 AGM to be approved and signed** |
|  | Error of unrepresented cheque figure for £0.04 noted in Treasurer’s report.  Minutes approved. Proposed by Judy, seconded by Peter. |
| **4.** | **Chair’s Report 2021-2022** |
|  | The last year has seen a return to normality for the Village Hall. We have been very busy with regular hirers and occasional users who have diverse interests, from Aikido to Ballroom Dancing.  The committee has worked as a team and I would like to thank them all for their dedication and support to various projects we have carried out during the year.  We have replaced both village notice boards and created a seating area with planters at the front of the Hall.  A Website and Facebook page are now available to users to advertise events.  We have added a freezer to the kitchen area.  We have offered support to St Andrew’s Church for essential roof repairs.  We hosted a day of celebrations for the Queen’s Platinum Jubilee.  On behalf of the Pits Trust we sold the marquee, thus releasing much needed storage space in the container.  Following an electrical safety inspection we have had some essential safety work carried out, some minor electrical works are still outstanding.  Moving into our new year the committee has some new concerns and challenges.  Ever since British Gas installed a smart meter in March they have been unable to take meter readings, we have been unable to monitor our energy usage so we are unable to assess the impact of increased energy costs on the Hall.  During the routine emptying of the septic tank recently a visual inspection revealed that it was in a very poor structural condition.  Adrian Gidlow |
| **5.** | **Treasurer’s Report 2021-2022** |
|  | This report covers the period from 1 June 2021 to 31 May 2022. The  balances as of **31 May 2022** were:   |  |  |  |  | | --- | --- | --- | --- | | **ACCOUNTS** |  | **31/05/2022** |  | | Current Account |  | £1,222.76 |  | | Unpresented cheques |  | £0.00 |  | | Unbanked cheques/cash |  | £0.00 |  | | Improvements Account |  | £21,500.52 |  | | 200 Club Surplus 2021-22 |  | £372.03 |  | | Platinum Jubilee Account |  | £333.26 |  | | Cashbox |  | £296.78 |  | | **TOTAL** |  | **£23,725.35** |  |   We lost much less time in the year due to lockdowns and got up and running fairly quickly when we re-opened fully in July 2021. We received £2,667 from the government as a Covid restart grant, as well as grants for the Platinum Jubilee (£200) and a refund of an overpayment on the noticeboards (£300). Otherwise **Income** was predictable, save that the >£3,000 we took in hall hire charges was about £1,000 higher than in any other year on record. That probably points to the attractiveness of our Hall from a facilities point of view. The large and flexible car park is also a real asset.  **Expenditure** on utilities was higher, mostly because of the soaring price of heating oil. Electricity usage returned to regular levels not least once the Social Club re-opened every week.  We spent over £6,600 on improvements to the Hall, most of which went on the new noticeboards, benches and planters, though we also bought a new freezer and paid for our new website to be built. Otherwise most of the expenditure was predictable or planned. |
| **6.** | **Election of Officers** |
|  | Chair - A Gidlow Proposed by Sarah Seconded by Janice  Treasurer - M Balmer Proposed by Andrew Seconded by Sarah  Secretary - J Dix Proposed by Andrew Seconded by Mike |
| **7.** | **Other Trustee changes (if any)** |
|  | None |
| **8.** | **Public Forum** |
|  | No comments from the public |