**Date:** Tuesday 15th November 2022

**Time:** 7.30pm

**Place:** Claxton Village Hall

Councillors are hereby summoned to this Annual Meeting of Claxton Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session. The law does not permit members of the public and the press to take part in the debates.

**Charlotte Rust**, Parish Clerk & RFO

**AGENDA**

1. To receive and approve apologies for absence
2. To receive any declarations of interest from Members & consider requests for dispensation

*Members are invited to declare Disclosable interests and other interests in items on the agenda as required by the Claxton Parish Council Code of Conduct for Members and by the Localism Act 2011.*

1. To approve the minutes of the Parish Council meeting held on 19 July 2022.
2. Adjournment for Public Participation (15 minutes allowed for). This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions.
3. **Reports** **from**:

5.1 Parish Clerk

5.2 District Councillor, Cllr Vic Thomson

5.3 County Councillor, Cllr Kay Mason-Billig

1. To agree on Claxton Parish Meeting dates for 2023.
2. To discuss preparing Claxton Parish Council’s budget for 2023.
3. To consider whether to introduce a wild patch at the Village Hall and agree its location.
4. To receive an update from the Play Area Sub-Committee.
5. To receive an update on the Community Speed Watch initiative.
6. To update on EVCP from SNC.
7. To discuss plans to upgrade/maintain the Village Hall Car Park.
8. To approve quote for the boundary trees impinging the available space and trimming of the hedges in the Village Hall Car Park.
9. To sign policy for shared costs between Claxton Parish Council and Rockland St Mary with Hellington Parish Council for Clerk training.
10. **Planning**:

16.1 To receive any new planning applications and make comment.

* + 1. 2022/1973 – Removal of balcony, alterations to windows and 2 No. single storey extensions.

16.2 To receive the results and updates on any outstanding applications.

1. **Highways**:
   1. To receive a report on any highways issues outstanding.
2. **Finance**:

18.1 To receive a Statement of Accounts as at 15th November 2022.

18.2 To note the bank balance.

18.3 To note any receipts.

18.4 To note any grants.

18.5 To approve payment of invoices and other expenses received since last meeting (see payment schedule).

18.5.1 – To sign letter to Barclays requesting amendment to the Standing Order for Clerk’s salary increase.

1. To receive updates from individual Council Members (for information only).
2. To receive any items for inclusion on the next agenda (for information only).
3. To confirm date and time of the next Parish Council Meeting as Tuesday 17th January 2022 at 7.30pm in Claxton Village Hall.