## Minutes of Parish Council Meeting held on Tuesday 19th July 2022 at 7.30pm in

## Claxton Village Hall

## (Subject to amendment until signed by the Chair at the next meeting)

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| --- | --- |
| Parish Councillors (4) present | David Hamblin, Mike Balmer, Jason Cantrill, Jos Harwood |
| County Councillor | None |
| District Councillor | Vic Thomson |
| Also in attendance | Charlotte Rust – Parish Clerk |
| Members of the public (MOP) | 0 |

## 22.62 To receive and approve apologies for absence

All Cllrs in attendance.

## 22.63 To receive any declarations of interest from Members & consider requests for dispensations

None.

## 22.64 To approve the minutes of the Parish Council meeting held on 19th May 2022

Proposed by Cllr Hamblin and seconded by Cllr Balmer. Signed by Chair.

## 22.65 Adjournment for Public Participation (15 minutes allowed for)

None.

## 22.66 To receive a report from Parish Clerk

## New Clerk attended 3 induction training sessions. Also is in the process of being added to Claxton Parish Council accounts.

## 22.67 To receive a report from District Cllr Vic Thomson

## Cllr Thomson delivered his report including CAF fund in conjunction with proposed play area, EVCP scheme, Go-4-it grant of £300. A copy is on the website. Cllr Thomson left the meeting at 7.53pm.

**22.68** **To receive a report from County Cllr Kay Mason Billig**

## Cllr Billig had forwarded an email report to Chair.

## To receive an update from the Play Area Sub-Committee and agree a course of action.

## One MOP had contacted Chair with concerns over proposed play area location. Received 55 responses to questionnaire. Item to be reviewed at next Parish Council Meeting.

## To consider Community Speed Watch initiative and agree any follow-up action.

## Cllr Harwood provided an update, confirming 3 individuals who would assist. Cllr Harwood to canvass village for further 3 individuals. Item to be reviewed at next Parish Council Meeting.

## To confirm the proposal for a second dog bin, and consider its possible location. Agree any follow up action.

## Item on hold as unable to agree on a suitable location.

## To consider whether to introduce a wild patch at the Village Hall and agree its location.

## Item postponed until next Parish Council Meeting.

## 22.73 Planning

* **To receive any new planning applications and make comment**

None

* **To receive the results and updates on any outstanding applications**

None

**22.74 Highways**

* **To receive a report on any highways issues outstanding**

Clerk to request update on new speed signs from Gary Overland (50% funded by Cllr Billig).

**22.75 Finance**

## To receive a Statement of Accounts as at 19th July 2022

## Statement was circulated.

## To note the bank balance

## Bank balance is £5,918.05

## To note any receipts

## None

## To note any grants

## None

## To approve payments of invoices and other expenses received since the last meeting

## All expenditure approved. Proposed by Cllr Balmer and Seconded by Chair.

|  |  |  |
| --- | --- | --- |
| Payee | Value | Description |
| Claxton Village Hall | £203.30 | Platinum Jubilee Grant |
| M A Balmer | £35.67 | Miscellaneous expenses claim |
| David Hamblin \*\*\* | £22.00 | Play Area Questionnaires |
| Norfolk PTS \*\*\* | £80.00 | Training Course for Clerk |
| Charlotte Rust \*\*\* | £245.17 | Salary and expenses 1-30 June 2022 |
|  | £586.14 |  |

\*\*\* paid in advance under Financial Regulations dispensation

## 22.76 To receive updates from individual Council Members (for information only)

## None.

## 22.77 To receive any items for inclusion on the next agenda (for Information only)

## None.

**22.78 To consider excluding members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960**

* **To discuss Household Support Grant Scheme**

All Cllrs discussed potential recipients, creating a list of 16 potential recipients. Cllr Balmer to complete next steps by deadline of 29th August 2022, ready for distribution by 30th September 2022.

Suggested distribution in cash and then signed for by recipient. Cllr Harwood left meeting 8.40pm.

**22.79 To confirm date and time of next Parish Council Meeting as Tuesday 20th September 2022 at 7.30pm in Claxton Village Hall**

## Agreed.

The meeting closed at 8.43pm.