



**Date:** Wednesday, 13 January 2021

**Time:** 7.30pm

**Place:** Virtually via Zoom

Join Zoom Meeting:

<https://us04web.zoom.us/j/73193907146?pwd=d1ZMb3hCajJ1dVBmQUxjeFIEU2NTUT09>

Meeting ID: 731 9390 7146

Passcode: rzc6mn

Councillors are hereby summoned to this virtual meeting of Claxton Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session, however, the law does not permit members of the public and the press to take part in the debates.

*Carla Petersen*, Parish Clerk & RFO

## AGENDA

Please note: due to the current Covid-19 coronavirus situation, the Parish Council will meet virtually via Zoom.

1. To receive and approve apologies for absence
2. To receive any declarations of interest from Members & consider requests for dispensation  
*Members are invited to declare Disclosable interests and other interests in items on the agenda as required by the Claxton Parish Council Code of Conduct for Members and by the Localism Act 2011.*
3. To approve minutes of Parish Council meeting held on 11 November 2020
4. **Adjournment for Public Participation (15 minutes allowed for)**  
This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions.
5. **Reports from:**
  - Parish Clerk
  - County Councillor, Cllr Barry Stone
  - District Councillor, Cllr Vic Thomson
6. To consider the Parish Council Budget and Precept Requirement Report for 2021/22. To agree and set the budget for 2021/22.
7. To complete and sign the Parish Precept Requirements form for 2021/22.
8. To discuss the coronavirus lockdown. Agree upon a course of action.
9. To receive an update on transferring the Claxton Village website pages from the Claxton PC website. Agree upon a course of action.
10. To agree upon Councillor and Officer responsibilities.
11. To discuss the Civil Aviation Authority Drone and Model Aircraft Code. Agree upon a course of action.
12. To discuss the Slow Ways Initiative. Agree upon a course of action.

13. **Planning:**

- To receive new planning applications and make comment
- To receive results and updates on outstanding applications

14. **Highways:**

- To receive a report on highways issues outstanding

15. **Finance :**

- To receive Statement of Accounts as at 05 January 2021
- To note the bank balance
- To note receipts
- To note grants
- To agree payment of invoices and other expenses received since last meeting (see list)

16. To receive updates from individual Council Members (for information only).

17. To receive any items for inclusion on the next agenda (for information only).

18. To confirm date and time of the next Parish Council Meeting as Wednesday 3 March 2021 at 7.30pm in Claxton Village Hall or via Zoom if social distancing is still recommended.