



Date: Wednesday, 11 November 2020

Time: 7.30pm

Place: Virtually via Zoom

Join Zoom Meeting:

<https://us04web.zoom.us/j/71046913231?pwd=dHllOVkrOE5nbDJQWTI6RjVKTDg0Zz09>

Meeting ID: 710 4691 3231

Passcode: MXJ7FL

Councillors are hereby summoned to this virtual meeting of Claxton Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session, however, the law does not permit members of the public and the press to take part in the debates.

Carla Petersen, Parish Clerk & RFO

AGENDA

Please note: due to the current Covid-19 coronavirus situation, the Parish Council will meet virtually via Zoom.

In accordance with Public Bodies (Admission to Meetings) Act 1960 s.1 (2) and the Local Government Act 1972 s 100 (2) members of the public and press will be excluded for consideration of item 5 owing to the confidential nature of the business.

1. To receive and approve apologies for absence
2. To receive any declarations of interest from Members & consider requests for dispensation
Members are invited to declare Disclosable interests and other interests in items on the agenda as required by the Claxton Parish Council Code of Conduct for Members and by the Localism Act 2011.
3. To approve minutes of Parish Council meeting held on 09 September 2020
4. **Adjournment for Public Participation (15 minutes allowed for)**
This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions.
5. To interview the one candidate for co-option of the vacant Parish Councillor position.
6. To follow the co-option procedure in accordance with Claxton PC Co-option Policy.
7. Signing of the Declaration of Acceptance of Office form.
8. To consider training requirements for a new councillor. Agree upon a course of action.
9. **Reports from:**
 - Parish Clerk
 - County Councillor, Cllr Barry Stone
 - District Councillor, Cllr Vic Thomson
10. To receive an update on transferring the Claxton Village website pages from the Claxton PC website. Agree upon a course of action.

11. To consider the shared formula for Society of Local Council Clerks renewal subscription and Virtual Training Conference. Agree upon a course of action.
12. To receive an update on the oak tree at the Village Hall.
13. To agree upon the meeting dates for 2021.
14. To consider budget suggestions for the January 2021 meeting.
15. To discuss the dredging of Carleton Beck. Agree upon a course of action.
16. To receive an update on the litter pick.
17. To appoint a representative for the Norfolk ALC Board.
18. **Planning:**
 - To receive new planning applications and make comment
 - To receive results and updates on outstanding applications
19. **Highways:**
 - To receive a report on highways issues outstanding
20. **Finance :**
 - To receive Statement of Accounts as at 11 November 2020
 - To note the bank balance
 - To note receipts
 - To note grants
 - To agree payment of invoices and other expenses received since last meeting (see list)
21. To receive updates from individual Council Members (for information only).
22. To receive any items for inclusion on the next agenda (for information only).
23. To confirm date and time of the next Parish Council Meeting as Wednesday 13 January 2020 at 7.30pm in Claxton Village Hall or via Zoom if social distancing is still recommended.