



**Date:** Wednesday, 9 September 2020

**Time:** 7.30pm

**Place:** Virtually via Zoom

Join Zoom Meeting

<https://us04web.zoom.us/j/71077373308?pwd=K3RUSmFtRmR6dFBFQTE5Wm9XWGZFZz09>

Meeting ID: 710 7737 3308

Passcode: D2s4wG

Councillors are hereby summoned to this virtual meeting of Claxton Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session, however, the law does not permit members of the public and the press to take part in the debates.

*Carla Petersen*, Parish Clerk & RFO

## AGENDA

Please note: due to the current Covid-19 coronavirus situation, the Parish Council will meet virtually via Zoom.

1. To receive and approve apologies for absence
2. To receive any declarations of interest from Members & consider requests for dispensation  
*Members are invited to declare Disclosable interests and other interests in items on the agenda as required by the Claxton Parish Council Code of Conduct for Members and by the Localism Act 2011.*
3. To approve minutes of Parish Council meeting held on 08 July 2020
4. **Adjournment for Public Participation (15 minutes allowed for)**  
This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions.
5. **Reports from:**
  - Parish Clerk
  - County Councillor, Cllr Barry Stone
  - District Councillor, Cllr Vic Thomson
6. To receive an update on website accessibility requirements. Agree upon a course of action.
7. To consider quotes received for reducing/pruning the oak tree at the Village Hall. Agree upon a course of action.
8. To receive an update on the SAM2 and its redeployment back to Claxton. Agree upon a course of action.
9. To consider arranging a Big South Norfolk Litter Pick. Agree upon a course of action.
10. To consider subscription to Information Commissioners Office. Agree upon a course of action.
11. To consider Society of Local Council Clerks renewal subscription. Agree upon a course of action.
12. To confirm Clerk attendance at Virtual SLCC National Conference.

13. To confirm appointment of Internal Auditor for 2020/21. Agree upon a course of action.
14. To discuss the road condition of Church Lane from Appleacre towards Claxton Corner. Agree upon a course of action.
15. **Planning:**
  - To receive new planning applications and make comment
  - To receive results and updates on outstanding applications
16. **Highways:**
  - To receive a report on highways issues outstanding
17. **Finance :**
  - To receive Statement of Accounts as at 9 September 2020
  - To note the bank balance
  - To note receipts
  - To note grants
  - To agree payment of invoices and other expenses received since last meeting (see list)
  - To note the new pay scales to be implemented from 1 April 2020
18. To receive updates from individual Council Members (for information only).
19. To receive any items for inclusion on the next agenda (for information only).
20. To confirm date and time of the next Parish Council Meeting as Wednesday 11 November 2020 at 7.30pm in Claxton Village Hall or via Zoom if social distancing is still recommended.