

Claxton Parish Council

Minutes of Parish Council Meeting held on Wednesday 20 March 2019 in Claxton Village Hall at 7.30pm

Parish Councillors (3) present:

Councillors Pat Clare (Chair), David Hamblin, Sarah Kennedy

Also in attendance: Carla Petersen (Clerk)

Members of the public: 8

19.18	<p>To receive and approve apologies for absence. Apologies received from Cllr Jason Cantrill due to another meeting. Apologies received from Cllr Mary Button due to illness.</p>
19.19	<p>To receive any declarations of interest from Members & consider requests for dispensation. None received.</p>
19.20	<p>To approve minutes of Council meeting held on 09 January 2019 Minutes were approved and signed by the Chair.</p>
19.21	<p>Adjournment for Public Participation (15 minutes allowed for). Members of the public reported on the following: - Half a car park space at The Warren being taken up by rubbish. Clerk to action. Massacre of hedges at Lambs Court and by the bridge in Church Lane. Work carried out had been done badly, branches were left sticking out and in a dangerous state. Claxton Manor had cut branches off their hedges which had then blown into the road by the wind. Chair to action. The Village Sign has not been finished or planted. Money has been put aside for the project. Chair to action. The Litter Pick held on 19 March 2019 had been very successful. 27lb of litter had been collected. Full details on the parish website. Thanks were given to those who had helped with the litter pick.</p>
19.22	<p>Reports from:</p> <ul style="list-style-type: none"> • Parish Clerk – report attached to minutes. • County Councillor, Cllr Barry Stone – not available. • District Councillor, Cllr Jaan Lerner – not available.
19.23	<p>To receive an update on dog fouling issues. Agree on a course of action. The Clerk reported the whole of South Norfolk is covered by the Public Spaces Protection Order section 59 of the Anti-social Behaviour, Crime and Policing Act 2014. <i>This makes it is an offence for a person in control of a dog not to clear up the dog mess immediately on any land that is open to the air and to which the public is entitled or permitted to have access (with or without payment).</i> <i>Offenders can be issued with a fixed penalty notice of £80, reduced to £60 if paid within 10 days, or if taken to court, a fine up to £1000.</i> If you see someone allowing their dog to foul and not clear it up, contact SNC with the owner's details and where it happened so they can investigate. SNC will also clean it up. To report an incident of dog fouling https://forms.south-norfolk.gov.uk/pub/StreetCleaning.ofml It was resolved dog fouling signs should be placed by Crossways and Steeple Hill. Clerk to contact Ashby Parish Council to see if they are also experiencing similar dog fouling issues. Enquiries to be made with SNC regarding the yearly cost of emptying 2 or 3 dog bins. Clerk to action.</p>
19.24	<p>To receive an update after a site meeting at Claxton Corner. Agree on a course of action. The Chair reported on a meeting held at Claxton Corner which had been attended by herself,</p>

	<p>Cllr Button and the “Hockadays”. Suggestions are as follows: -</p> <ol style="list-style-type: none"> Cut the hedge tight on the corner and trim the top. Take the hedge down further and if this was unsuccessful plant a hedge further back. Place one or two mirrors on the corner. <p>It was resolved that Highways should be contacted as soon as possible to carry out a site visit. Clerk to action.</p>																										
19.25	<p>To receive a report on the recent defibrillator training.</p> <p>The defibrillator training had been attended by 8 parishioners. The event was very good and the training extremely useful. Concerns were raised about reporting an emergency if using a mobile telephone with no signal. Clerk to make enquiries and report back.</p>																										
19.26	<p>To receive an update on the Election process and nomination forms.</p> <p>The Clerk had printed off nomination forms. Electoral roll numbers will be available from the Clerk or the Chair. Nomination forms need to be delivered by hand to South Norfolk Council before 4 pm on 03 April 2019. Further details on their website and also on the parish website.</p>																										
19.27	<p>To amend the next meeting date to Wednesday 08 May 2019.</p> <p>It was resolved to change the date to 08 May 2019.</p>																										
19.28	<p>To consider and appoint an Internal Auditor and AGAR for year end accounts.</p> <p>It was resolved to appoint Adepta in Kirby Bedon.</p>																										
19.29	<p>To receive an update on the joint funding application for a shared SAM2 with Langley with Hardley.</p> <p>The Parish Partnership bid for a shared SAM2 had been confirmed as successful. Further details to follow at next meeting.</p>																										
19.30	<p>To receive a report on speeding and Langley School traffic. Agree on a course of action.</p> <p>A member of the public reported contacting Langley School directly, on at least two occasions, regarding speeding school traffic. Due to a lack of action by Langley School the member of the public brought the matter to the attention of the Parish Council.</p> <p>The following concerns were raised by those present: an increase in school traffic through the village, safety of especially young children, Langley School mini-bus drivers driving too fast and too close to the next vehicle and vehicles not stopping at the Langley School entrance. Clerk to action.</p>																										
19.31	<p>To agree on the supplier for the memorial plaque.</p> <p>It was resolved to purchase the memorial plaque from House & Garden Plaques. Clerk to action.</p>																										
19.32	<p>To receive a report on Broadband at the Village Hall. Agree on a course of action.</p> <p>A Trustee of the Village Hall reported on the poor and inconsistent signal from the Satellite Broadband Hub. Although it should be in the region of 20Mps download speed is often around 10% of that. Part of this is due to weather conditions. The Village Hall Trustee requested the Parish Council consider cancelling the broadband contract and instead invest in high-speed broadband. It was resolved that the Trustee of the Village Hall would carry out research and report back at a subsequent meeting with a firm proposal.</p>																										
19.33	<p>To consider a request received from Langley with Hardley Parish Council regarding sharing the Claxton laptop.</p> <p>The request to share the Claxton laptop with Langley with Hardley was declined based on data protection, shared licences, passwords, repairs, reduction to the life of the laptop and difficulties if the Clerk no longer worked for both parishes.</p>																										
19.34	<p>To consider applying for free trees from The Woodland Trust.</p> <p>It was resolved to apply for “Wild Harvest” pack. Clerk to action.</p>																										
19.35	<p>Planning:</p> <table border="1"> <thead> <tr> <th>DATE</th> <th>SOURCE</th> <th>APPLICATION NUMBER</th> <th>LOCATION</th> <th>PROPOSAL</th> <th>APPLICATION TYPE</th> <th>RESULT</th> </tr> </thead> <tbody> <tr> <td>DECISIONS</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>18/01/19</td> <td>SNC</td> <td>2018/2637</td> <td>SALIX, THE STREET, CLAXTON</td> <td>REAR AND SIDE SINGLE STOREY EXTENSION. INSTALLATION SOLAR PANELS</td> <td>FULL</td> <td>APPROVED</td> </tr> </tbody> </table>						DATE	SOURCE	APPLICATION NUMBER	LOCATION	PROPOSAL	APPLICATION TYPE	RESULT	DECISIONS							18/01/19	SNC	2018/2637	SALIX, THE STREET, CLAXTON	REAR AND SIDE SINGLE STOREY EXTENSION. INSTALLATION SOLAR PANELS	FULL	APPROVED
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	13/02/19	BROADS AUTHORITY	BA/2018/0439/FUL	CLAXTON MANOR, THE STREET, CLAXTON	CHANGE OF USE FROM STABLES TO FARM MANAGER'S OFFICE	FULL	APPROVED SUBJECT TO CONDITIONS
	APPLICATIONS						
	20/02/19	SNC	2019/0393	THE BEECHES, THE STREET, CLAXTON	DEMOLITION OF EXISTING REAR LEAN-TO EXTENSION AND REPLACE WINDOWS	FULL	CLOSING DATE FOR COMMENTS 13/3/19. CONSIDERED BY COUNCIL OUTSIDE OF A PARISH MEETING. BOX A – WE HAVE NO VIEWS OR COMMENTS ABOUT THIS APPLICATION.
	20/02/19	SNC	2019/0394	THE BEECHES, THE STREET, CLAXTON	AS ABOVE	LISTED BUILDING CONSENT	CLOSING DATE FOR COMMENTS 13/3/19. CONSIDERED BY COUNCIL OUTSIDE OF A PARISH MEETING. BOX A – WE HAVE NO VIEWS OR COMMENTS ABOUT THIS APPLICATION.

19.36 Highways:
To receive a report on highways issues outstanding.
Highway Rangers list of works remain outstanding.

19.37 Finance :
To note the bank balance as at 20 March 2019 - £2475.83
To note receipts - None
To approve payments.
All expenditure approved, Chair and Cllr Hamblin signed the cheques.

Payee	Value	Description
M A Balmer	£8.97	Hi-viz jackets
Claxton & Carlton Village Hall Committee	£96.00	Hall hire 2018-19
Mrs C Petersen	£559.10	Salary Jan & Feb 19, study hours & expenses
Norfolk ALC	£26.88	CiLCA book
Broadband Wherever	£49.90	Broadband Feb & Mar 19
Total	£740.85	

To receive Statement of Accounts for year to date.
Clerk circulated the report prior to the meeting and it was noted.

19.38 To receive updates from individual Council Members (for information only).
None were received.

19.39 To receive any items for inclusion on the next agenda (for information only).
Broadband, Langley School, Claxton Corner, dog fouling and SAM2.

19.40 Confidential:
To resolve to close the meeting to the public. It was resolved to close the meeting to public.
To discuss Clerks remuneration. It was resolved that from 01 April 2019 the New SCP 7 of £10.16 per hour would be applied.

19.41 To confirm date and time of the next Parish Council Meeting as Wednesday 08 May 2019 at 7.30pm in Claxton Village Hall. The Annual Parish Meeting will commence at 7.30pm and will be followed by the Annual Parish Council Meeting.
Confirmed.

The meeting closed at 8.50 pm