

Claxton Parish Council

Meeting held on Wednesday 9 January 2019 in Claxton Village Hall at 7.30pm

In attendance: Mrs Pat Clare (Chair, presiding), Mrs Mary Button, Mr David Hamblin and Mr Jason Cantrill (Councillors), Mrs Carla Petersen (Clerk). Also attending: 9 Parishioners

19.01 Approved absences – Ms Sarah Kennedy.

19.02 Declarations of Interest – there were none.

19.03 Minutes of the meeting held on 14 November 2018

The minutes of the above meeting, which had been circulated beforehand and placed on the notice board and website, were **approved and signed**.

19.04 Parishioners' Questions

A parishioner reported the Konect 85 bus will be operated by "Ourhire" from 21 January 2019. Clerk to seek confirmation of any changes to bus times and fares. Website to be updated with new details.

A parishioner reported recently an oil tanker had nearly gone into the beck at Claxton Corner. Chair confirmed a site meeting was already arranged for 12 January 2019 to look at options of how to alleviate the ongoing traffic problems at Claxton Corner.

19.05 District Councillor

The Clerk had not heard from Jaan Larner and there was no report.

19.06 County Councillor

The Clerk had received apologies from Barry Stone - he was attending a meeting at County Hall.

19.07 Grass Cutting Tender

The Clerk had forwarded the results of the recent tender. All 4 firms approached had provided quotes. The Norse quote this time had come in the highest. One quote was not VAT registered resulting in their bid being much more expensive. Loddon Garden & DIY quote had the same fixed price for the next three years and would then be reviewed at the end of that time for the next 2 years, in line with CPI. References for Loddon Garden & DIY had been received. In the circumstances the Councillors unanimously agreed the contract should be given to Loddon Garden & DIY. Clerk to contact all 4 firms with the news.

19.08 Donation to St Andrew's Church

A request had been received for a grant towards maintaining the fabric of the Church and its environs. There was already £300 in the budget for this purpose and the request was approved.

19.09 Norfolk Playing Fields Association

Councillors could not see benefits to the parish and unanimously agreed to not renew the membership.

19.10 Memorial plaque

Councillors agreed upon the wording. Clerk to source quotes for next meeting.

19.11 Dog fouling

Parishioners reported Mill Lane, Claxton has a nasty dog fouling problem that has been getting much worse over the last few months. Discussions took place as to whether an extra bin may help the matter however this would incur purchase costs and ongoing costs for emptying. Agreed in the first instance to display the recently acquired dog fouling signs. A reminder to be placed on the website and in the next Parish Newsletter to encourage dog walkers to clear up their dog waste. Situation to be monitored and reviewed at next meeting. Clerk to contact SNC and Broads Authority for their advice.

19.12 Budget for 2019-2020 and Precept

Councillors had seen the correspondence from South Norfolk Council and the draft 2019-20 Budget completed by the Clerk, along with an Options Paper to guide their deliberations. The Clerk had provided Councillors with 5 different options, one of which meant no increase and the other options resulted in small changes in the Parish Council element of Council Tax for Band D households. The Council Tax Grant will cease this year. After discussion Councillors unanimously agreed to accept Option D, which will see an increase of £1.31 for a Band D household. The Chair and Clerk signed the application. Clerk to scan and email to South Norfolk Council before the deadline.

19.13 Planning

3 applications since last meeting.

BA/2018/0439/FUL Change of use of stables to farm managers office @ Claxton Manor, The Street, Claxton. The Council had considered this outside the meeting and agreed on no comment.

2018/2637 Rear and side single storey extension @ Salix, The Street, Claxton. The Council had considered this outside the meeting and agreed to support the application.

2018/2637 Amendment to above application @ Salix, The Street, Claxton. To include installation of solar panels in rear garden. The Council had considered this outside the meeting and agreed to support the application.

19.14 Finance

A detailed financial statement had been made available to Councillors and parishioners alike, and Councillors had seen a complete list of proposed payments well in advance, so there were no surprises.

a) The bank balance at 9 January was £3262.90. The Budget/Financial Report had been circulated separately.

b) Receipts – 1) Claxton Parish Pit Charity – Contribution towards new defibrillator £1,377.50.

c) Grants - None.

d) Payments

| Cheque/BACS | Payee | Amount | Description |
|-------------|-----------------------|---------|---------------------------------|
| BACS | South Norfolk Council | £120.00 | Dog bin - annual charge ** |
| BACS | Norfolk ALC | £180.00 | Clerk CiLCA Training ** |
| 100392 | C J Petersen | £34.35 | Office administration & mileage |
| 100393 | Claxton PCC | £300.00 | Annual maintenance grant |

** Approved under Standing Orders, with formal approval requested now.

On a proposal from Pat Clare, seconded by David Hamblin, the schedule was approved for payment, and cheques signed.

19.15 Report from Clerk

Completed and submitted the Partnership Bid application for the shared SAM2. Booked the defibrillator training date for 24th January 2019 @ 1.30pm. Those attending should arrive 15 minutes earlier and wear comfortable clothing and flat shoes. Contacted Gary Overland to arrange a site meeting regarding the flooding at Peascod. Attended Town & Parish Clerks consultation on 22 November 2018. Topics discussed Community Working, Community Connectors, Policing in South Norfolk and Elections. Contacted Environment Agency regarding Hellington Becks. Clerk to follow up. Printed off Battle's Over Certificate of Grateful Recognition. Clerk to purchase a frame. Received a Learning Agreement from Norfolk ALC for Clerk CiLCA training. Received an email from Highway Rangers requesting any works. Clerk to email Highway Rangers the agreed list of works.

19.16 Correspondence

The Clerk tabled a list of correspondence which had been emailed or circulated to Councillors or received prior to the meeting. Items included:

- Norfolk ALC newsletters for Nov - Dec
- Community Action Norfolk's newsletters
- Clerk and Councils Direct January 2019

19.17 Items for next Agenda

Dog fouling, buses and Claxton Corner.

Date of next meeting

The next meeting will be on Wednesday 20 March 2019 at 7.30pm in the Village Hall.

The meeting closed at 8.24 pm.