



**Date:** Wednesday, 8 July 2020

**Time:** 7.30pm

**Place:** Virtually via Zoom (log in details available from the Parish Clerk before the meeting)

Councillors are hereby summoned to this virtual meeting of Claxton Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session, however, the law does not permit members of the public and the press to take part in the debates.

*Carla Petersen*, **Parish Clerk & RFO**

## AGENDA

Please note: due to the current Covid-19 coronavirus situation, the Parish Council will meet virtually via Zoom. Log in details are available from the Parish Clerk.

1. To receive and approve apologies for absence
2. To receive any declarations of interest from Members & consider requests for dispensation  
*Members are invited to declare Disclosable interests and other interests in items on the agenda as required by the Claxton Parish Council Code of Conduct for Members and by the Localism Act 2011.*
3. To approve minutes of Annual Parish Council meeting held on 13 May 2020
4. **Adjournment for Public Participation (15 minutes allowed for)**  
This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions.
5. **Reports from:**
  - Parish Clerk
  - County Councillor, Cllr Barry Stone
  - District Councillor, Cllr Vic Thomson
6. To discuss the coronavirus lockdown. Agree upon a course of action.
7. To discuss website accessibility requirements. Agree upon a course of action.
8. To discuss the oak tree at the Village Hall. Agree upon a course of action.
9. To consider and adopt Draft Data Protection Policy dated July 2020
10. To consider and adopt Draft Data Breach Policy dated July 2020
11. **Planning:**
  - To receive new planning applications and make comment
  - To receive results and updates on outstanding applications
12. **Highways:**
  - To receive a report on highways issues outstanding
13. **Finance :**
  - To receive Statement of Accounts as at 8 July 2020
  - To note the bank balance
  - To note receipts

- To note grants
  - To agree payment of invoices and other expenses received since last meeting (see list)
14. To receive updates from individual Council Members (for information only).
  15. To receive any items for inclusion on the next agenda (for information only).
  16. To confirm date and time of the next Parish Council Meeting as Wednesday 9 September 2020 at 7.30pm in Claxton Village Hall or via Zoom if social distancing is still recommended.