



Date: Wednesday, 18 March 2020

Time: 7.30pm

Place: Claxton Village Hall

Councillors are hereby summoned to this meeting of Claxton Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session, however, the law does not permit members of the public and the press to take part in the debates.

Carla Petersen, **Parish Clerk & RFO**

AGENDA

In accordance with Public bodies (Admission to Meetings) Act 1960 s.1 (2) and the Local Government Act 1972 s100 (2) members of the public and press are likely to be excluded for consideration of item 26 owing to the confidential nature of the business.

1. To receive and approve apologies for absence
2. To receive any declarations of interest from Members & consider requests for dispensation
Members are invited to declare Disclosable interests and other interests in items on the agenda as required by the Claxton Parish Council Code of Conduct for Members and by the Localism Act 2011.
3. To approve minutes of Parish Council meeting held on 15 January 2020
4. **Adjournment for Public Participation (15 minutes allowed for)**
This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions.
5. **Reports from:**
 - Parish Clerk
 - County Councillor, Cllr Barry Stone
 - District Councillor, Cllr Vic Thomson
6. To receive an update on Local Council Awards Scheme.
7. To consider and adopt Draft Financial Regulations dated March 2020.
8. To confirm and agree the Internal Control Review carried out by Cllr Balmer in accordance with the Internal Control Policy.
9. To consider and agree Asset Register dated 9 March 2020.
10. To consider a donation to St Andrew's Church. Agree on a course of action.
11. To receive an update on the speaker at the Annual Parish meeting on 13 May 2020.
12. To discuss VE Day 75th Anniversary celebrations on 8 May 2020. Agree on a course of action.
13. To receive an update on Claxton Corner. Agree on a course of action.
14. To receive an update on speeding Langley School traffic. Agree upon a course of action.
15. To consider appointing a Play Area Working Party. Agree on a course of action.
16. To consider the Draft Claxton Village Welcome Pack. Agree on a course of action.
17. To consider the Coronavirus Briefing for Parish Councils. Agree on a course of action.
18. To consider Clerk attendance at networking session in Swainsthorpe on 27 March 2020. Agree on a course of action.
19. To consider Community First Responder Funding Appeal. Agree on a course of action.

20. To receive an update on the Litter Pick held on 17 March 2020.

21. **Planning:**

- To receive new planning applications and make comment
- To receive results and updates on outstanding applications

22. **Highways:**

- To receive a report on highways issues outstanding

23. **Finance :**

- To note the bank balance
- To note receipts
- To note grants
- To agree payment of invoices and other expenses received since last meeting (see list)
- To receive Statement of Accounts as at 18 March 2020

24. To receive updates from individual Council Members (for information only).

25. To receive any items for inclusion on the next agenda (for information only).

26. To resolve to close the meeting to the public.

Confidential:

To consider Clerk holiday pay. Agree on a course of action.

27. To confirm date and time of the next Parish Council Meeting as Wednesday 13 May 2020 at 7.30pm in Claxton Village Hall. The Annual Parish Meeting will commence at 7.30pm and then be followed by the Annual Parish Council Meeting.